Sure, it’s fine.

**From:** Paula Pistoia [[mailto:ppistoia@fau.edu]](mailto:[mailto:ppistoia@fau.edu])   
**Sent:** Monday, March 14, 2011 12:19 PM  
**To:** Jie Shi  
**Cc:** Rosa Nardone; Don DeAquino  
**Subject:** FW: Agenda  
**Importance:** High

Jie,

Rosa will attend on my behalf tomorrow.

Paula

**From:** Jie Shi [[mailto:jshi@fau.edu]](mailto:[mailto:jshi@fau.edu])   
**Sent:** Monday, March 14, 2011 12:17 PM  
**To:** Beth Lynch; Elizabeth Woelfel; Gerard Clinton; Crystal Atkinson; [ddeaquino@fau.edu](mailto:ddeaquino@fau.edu); Kathleen Dimaggio; Elizabeth Swerdloff; Greg Morgan; [growan@fau.edu](mailto:growan@fau.edu); Paula Pistoia; Robert Robeson; [wstephen@fau.edu](mailto:wstephen@fau.edu)  
**Cc:** Norman Kaufman; Megan Lesko; Audrey Sharland; Stacey Semmel; Rosa Naujoks; Debra Brooks  
**Subject:** RE: Agenda  
**Importance:** High

To all –

Here is the agenda for tomorrow’s meeting at 1:30pm in the Provost Conference Room:

1. The hiring of out of state employees and faculty - Rosa, Deb
2. Payroll Certifications - Stacey
3. Update of supervisors report - Megan
4. 2011-12 Budget construction process - Jie

Review of E&G Base Budget Target

The budget construction workshops – March 30 & 31

2nd Half of 2011 Summer faculty position worksheet

1. Federal Stimulus Fund spending - Jie
2. Questions & Suggestions - Norman

See you then.

Jie

**From:** Jie Shi   
**Sent:** Thursday, March 10, 2011 9:30 AM  
**To:** Beth Lynch; 'Betty Woelfel ([ewoelfel@fau.edu](mailto:ewoelfel@fau.edu))'; 'Clinton ([clinton@fau.edu](mailto:clinton@fau.edu))'; 'Crystal Alkinson'; 'ddeaquino@fau.edu'; 'dimaggio@fau.edu'; Elizabeth Swerdloff; 'Greg Morgan'; 'growan@fau.edu'; 'Paula Pistoia'; Robert Robeson; 'wstephen@fau.edu'  
**Cc:** Norman Kaufman ([nkaufman@fau.edu](mailto:nkaufman@fau.edu)); Megan Lesko ([mlesko@fau.edu](mailto:mlesko@fau.edu)); Audrey Sharland  
**Subject:** RE: Agenda

Hi all,

Please let me know before next Monday if you have questions/issues you would like to discuss in next Tuesday’s meeting, so I can put them on the agenda.

I have one topic on the agenda so far:

1. The hiring of out of state employees and faculty (HR & Payroll)

Thanks,

Jie

Jie Shi

Associate Director

University Budget Office

Florida Atlantic University

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